

# **Staff Development (Educator) - Part Time**

Salem Manor Nursing Home is now hiring a Staff Development (Educator) Part Time for our Long Term Care facility in Leduc, AB. (Located 15 mins South of Edmonton on Hwy 2)

This position is an Out of Scope position which reports to the Administrator. Our Educator will be responsible for providing & facilitating education to our staff to maintain best practices for our resident focused care we provide.

## **This position offers:**

- Part Time permanent position available immediately
- Competitive wage and benefits
- 34.8 hours bi-weekly
- A Career Opportunity to work with a strong interdisciplinary leadership team and seniors in a long term care environment
- Continuous Learning Opportunities

## **Duties Include:**

- Promotes Education as a vital component to Salem Manor's philosophy ensuring quality resident care, promoting staff development & enhancing potential job satisfaction
- Encourage lifelong learning which motivates & inspires staff participation with a sensitivity to differing learning styles and needs. Utilizing adult learning principles.
- Proactively & effectively communicates and works with Multi-Disciplinary teams within the facility including families & volunteers
- Providing Leadership in developing, implementing and promoting Educational programs to residents, families & volunteers
- Assume In Charge responsibilities of Nursing Dept. during Director of Care absence
- Represent Salem Manor at meetings & offsite committees as appropriate
- Plan, develop curriculum, co-ordinate, and schedule & conduct regular classroom training based upon identified learning needs. Working knowledge of learning platforms such as Surge.
- Working with HR supports new employees in general orientation and annual mandatory education for all staff.

## **Leadership:**

Collaborates with the Director of Care to evaluate nursing staff competencies and identify required education/training requirements.

Researches/identifies internal/external programs to meet education/training requirements.  
Schedules, co-ordinates and facilitates/conducts in-service education programs to meet identified needs.

Provides leadership and direction to nursing staff in the provision of continuing care in the role of clinical nursing support.

Ensures that resident care is consistent by constantly evaluating Health Care Aide work assignments and routines, residents care plans/programs.

Leads and co-ordinates the Continuous Quality Improvement process.

Liaises with nursing department, committees and multi-disciplinary departments to advance goals and quality improvement plans.

Co-ordinates and communicates within the Nursing Dept. to ensure care plans are being followed and updated as required.

Networks and liaises with educators and other health care professionals.

Participates on the Quality Improvement Committee to develop and implement best practices throughout the organization. Familiarity with Accreditation Canada Standards and Continuing Care Health Service Standards.

**Skills and Experience:**

- Current Membership with CARNA in good standing
- Bachelor of Science in Nursing from a recognized post-secondary institution is required
- 3-5 years of clinical experience in a setting preferably in Long Term Care. Equivalencies may be considered
- Adult Education Certificate/ Diploma from a recognized post-secondary institution is preferred
- Experience as a Clinical Educator is preferred
- Basic Cardiac Life Support – Health Care Provider (BCLS-HCP) required
- Experience working with cognitively impaired &/ geriatric setting is considered an asset
- Experience in risk management, OH & S, infection control and quality improvement is an asset
- Proven ability as a manager, team player, adult educator & communicator is essential to this role
- Strong leadership & time management skills
- Excellent ability to organize, prioritize, plan, implement & adapt to daily department needs
- Excellent communication (verbal & written) skills is essential

**Current Criminal Record check with Vulnerable Sector Search is required**

- A positive proactive approach with strong problem solving and critical thinking skills

**We thank all those interested in joining our Salem Manor Nursing Home team; however only those selected for an interview will be contacted.**

Please forward your resume to: **Salem Manor Nursing Home**

**4419-46 Street. Leduc, Alberta**

**T9E 6L2**

**Fax: (780) 986-4130**

**Or**

**[hr@salemsociety.ca](mailto:hr@salemsociety.ca)**